

LOCAL POLICY RECOMMENDATION CHART  
TASB UPDATE 118

Policy <u>Update Packet</u>	Person(s) Responsible	Adm. Recommendation	Notes/Comments/Rationale
<p><u>CFD(LOCAL)</u></p> <p>ACCOUNTING: ACTIVITY FUNDS MANAGEMENT</p>	<p>Explanatory Notes Page 4 S.Adrian (Lead) L.Fisher</p>	<p><u>Acknowledged policy and will implement as stated</u></p>	<p>Recommended revisions to this local policy are to align with the recently adopted amendments to the Financial Accountability System Resource Guide (FASRG), Module 1, Appendix H, on activity funds. (See the FASRG Financial Accounting and Reporting Appendices at <a href="https://tea.texas.gov/sites/default/files/fasrg17-module1-f-arappendices-final-accessible.pdf">https://tea.texas.gov/sites/default/files/fasrg17-module1-f-arappendices-final-accessible.pdf</a>.) Substantive changes include clarification that student activity funds are those funds raised and collected by student clubs and organizations. Approval to spend those funds rests solely with the student organization or club, with disbursement management and approvals by the principal and sponsor. A more specific reference to the district's accounting practices and procedures was added regarding management of expenditures.</p>
<p><u>COB(LOCAL)</u></p> <p>TECHNOLOGY RESOURCES: CYBERSECURITY</p>	<p>Page 8 S.Campbell (lead)</p>	<p><u>Acknowledged policy and will implement as stated</u></p>	<p>Based on HB 1118 and SB 1267, the provision addressing board delegation to the superintendent regarding cybersecurity training has been revised to: Reflect the elimination of the annual training requirement (except for the cybersecurity coordinator); and Give the superintendent the authority to impose consequences for failure to complete required training. Recommended revisions regarding reports of breaches involving student information are based on SB 1696, which permits the district, rather than the cybersecurity coordinator, to report breaches to TEA and others as required by law. Sample p</p>

<p><a href="#">DFE(LOCAL)</a></p> <p>TERMINATION OF EMPLOYMENT: RESIGNATION</p>	<p>Page 10</p> <p>P.Berry (Lead)</p> <p>M.Williams</p>	<p><a href="#">Acknowledged policy and will implement as stated</a></p>	<p>Revisions to this local policy on resignations are guided by a recent commissioner of education proposal for decision. Based on the relevant statutory wording, a contract employee's resignation effective at the end of the school year must be filed with the board of trustees or the board's designee, and the board's designee, typically the superintendent, may not further delegate the ability to receive these resignations. As a result, we recommend revising the policy language to give the superintendent or other person designated by board action the authority to accept these resignations. New recommended text states that if a contract employee provides a resignation to a supervisor who has not been designated by the board to accept such resignations, the supervisor shall instruct the employee to submit the resignation to the superintendent or other person designated by board action. We have also clarified that a superintendent may delegate authority to accept at-will resignations to other administrators. The Regulations Resource Manual includes sample resolutions if the board chooses to designate a district employee, in addition to the superintendent, to accept contract employee resignations. Please note: Locally developed text at Review regarding the district's policy review committee making no changes is being recommended for deletion because it is an obsolete date and this information is not needed in policy.</p>
<p><a href="#">DP(LOCAL)</a></p> <p>PERSONNEL POSITIONS</p>	<p>Page 11</p> <p>P.Berry (Lead)</p> <p>M.Williams</p>	<p><a href="#">Acknowledged policy and will implement as stated</a></p>	<p>Revisions regarding school counselors are based on SB 179, which mandates that the board adopt a policy requiring a school counselor to spend at least 80 percent of total work time on duties that are components of a comprehensive school counseling program (CSCP). If the board determines that, because of staffing needs in the district or at a campus, a school counselor cannot spend 80 percent of work time on CSCP components, the policy must address further details regarding the counselor's duties. The recommended policy text is structured for the administration, rather than the board, to make the initial administrative determination about a counselor's job duties. If the board approves that</p>

			<p>determination, the board shall direct the superintendent to develop a revised job description for that counselor that will address the requirements in law. To streamline the list of principal qualifications, we recommend referencing the job description for the number of years of experience as a classroom teacher and deleting this detail from policy. Please ensure the district's job description for principals reflects the board's requirements. In accordance with these revisions, TASB HR Services has revised its model job descriptions available to subscribers in the HR Library at <a href="https://www.tasb.org/services/hr-services/mytasb/model-job-descriptions/campus-instruction.aspx">https://www.tasb.org/services/hr-services/mytasb/model-job-descriptions/campus-instruction.aspx</a>. Please note: Locally developed text at Principal's Job Goal is being recommended for deletion because it is more appropriately addressed in administrative regulations.</p>
<p><a href="#">EHAA(LOCAL)</a></p> <p>BASIC INSTRUCTIONAL PROGRAM: REQUIRED INSTRUCTION (ALL LEVELS)</p>	<p>Page 13</p> <p>N.Keith (Lead)</p>	<p><a href="#">Acknowledged policy and will implement as stated</a></p>	<p>New provisions are recommended based on HB 1525, which imposes several requirements regarding human sexuality curriculum materials, including a board policy on adopting curriculum materials. The policy follows the steps required by law, including board adoption of a resolution to convene the school health advisory council (SHAC) to hold meetings and make recommendations to the board at a public meeting, as well as board confirmation that the recommendations meet the requirements in law before taking action by a record vote. The Regulations Resource Manual includes a sample board resolution for convening the SHAC and a sample parental consent form.</p>
<p><a href="#">EHBC(LOCAL)</a></p> <p>SPECIAL PROGRAMS: COMPENSATORY/ACCELERATED SERVICES</p>	<p>N.Keith (Lead)</p>	<p><a href="#">Acknowledged policy and will implement as stated</a></p>	<p>Recommended revisions to this local policy include references to accelerated instruction and accelerated learning committees as revised by HB 4545 and direct parents to FNG, the district's existing grievance policy, for complaints about educational plans. The text also explains that</p>

			<p>parental requests for a student to be assigned to a particular teacher following a student's unsatisfactory performance on a grade 3, 5, or 8 math or reading assessment shall be handled in accordance with the district's administrative procedures. The Regulations Resource Manual includes sample procedures and a form for these parental requests. The Legal Issues in Update 118 memo describes common legal concerns and best practices specific to this policy topic. Please note: Locally developed text at Review regarding the district's policy review committee making no changes is being recommended for deletion because it is an obsolete date and this information is not needed in policy.</p>
<p><u>EIE(LOCAL)</u> ACADEMIC ACHIEVEMENT: RETENTION AND PROMOTION</p>	<p>Page 15</p>	<p>Acknowledged policy and will implement as stated</p>	<p>Outdated provisions on grade advancement testing have been removed as a result of HB 4545, including provisions on assignment of retained students, which were based on Administrative Code provisions addressing grade advancement requirements. The statement about eliminating the practice of retaining students is recommended for deletion, as it is only needed if a district operates an optional extended year program (OEYP) under Education Code 29.082. Accelerated instruction is now addressed at EHBC. Please review your policy and contact your policy consultant if the district's grade level promotion standards need revision. The article "Level-Up? Promotion to the Next Grade Depends on Board Policy" (available in the TASB Member Center at <a href="https://www.tasb.org/members/enhance-district/localpromotion-standards/">https://www.tasb.org/members/enhance-district/localpromotion-standards/</a>) provides additional information on grade level promotion standards. The Legal Issues in Update 118 memo describes common legal concerns and best practices specific to this policy topic.</p>

<p><u>FDE(LOCAL)</u></p> <p>ADMISSIONS: SCHOOL SAFETY TRANSFERS</p>	<p>Page 17</p>	<p>Acknowledged policy and will implement as stated</p>	<p>Recommended revisions are to reflect a change from HB 375, which amends the offense of continuous sexual abuse of a young child or children to include continuous sexual abuse of “a disabled individual.”</p>
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<p><u>FEA(LOCAL)</u></p> <p>ATTENDANCE: COMPULSORY ATTENDANCE</p>	<p>Page 17</p>	<p>Acknowledged policy and will implement as stated</p>	<p>We have added text to address SB 289, which creates an optional excused absence for a student who is at least 15 years old to be absent for one day to obtain a learner license and for one day to obtain a driver’s license. Contact the district's policy consultant if your district will not permit these excused absences. The Regulations Resource Manual includes at FEA a sample form for students to verify an absence to visit a driver's license office and, at FEB, a chart listing acceptable documentation for absences, including for learner permits and driver's licenses. Various references about providing verification of the absences addressed in the policy have been consolidated into a single statement. The Legal Issues in Update 118 memo describes common legal concerns and best practices specific to this policy topic.</p>
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[FEC\(LOCAL\)](#)

ATTENDANCE: ATTENDANCE FOR CREDIT

Page 17

Acknowledged policy and will implement as stated

Numerous revisions are recommended to this local policy on attendance for credit. As reflected in the revision at Absences Considered, in calculating whether a student has met the 90 percent attendance requirement, HB 699 creates an exception for absences resulting from a serious or life-threatening illness or related treatment. The Regulations Resource Manual includes sample letters to notify parents of student absences, which have been updated to reflect this exception. Administrative details on documentation of student illnesses have been included in the Model Student Handbook and are recommended for deletion. Provisions on the attendance committee's consideration of the best interest of the student, extenuating circumstances, and conditions for awarding credit or a final grade have been revised and reordered to emphasize a student's mastery of the essential knowledge and skills and maintain passing grade rather than assigning a student to attend programs for an amount of time equivalent to the student's absences. The Legal Issues in Update 118 memo describes common legal concerns and best practices specific to this policy topic. Please note: Locally developed text at Review regarding the district's policy review committee making no changes is being recommended for deletion because it is an obsolete date and this information is not needed in policy.

FFG(LOCAL)

STUDENT WELFARE: CHILD ABUSE AND  
NEGLECT

Page 19

Acknowledged policy  
and will implement as  
stated

Recommended revisions to this local policy incorporate HB 3379 changes to the standard of reporting child abuse and neglect from "cause to believe" to "reasonable cause to believe." A reference to the definition of a person responsible for the care, custody, or welfare of a child has been added for clarification. We have also clarified that training will be as required by law and district policy in anticipation of the new district professional development policy that must be in place by August 2022. See DMA above for more information.

[FL\(LOCAL\)](#)

STUDENT RECORDS

Page 19

Acknowledged policy  
and will implement as  
stated

At Types of Education Records, we have replaced an outdated reference to the "grade placement committee" with a reference to the "accelerated learning committee" in accordance with HB 4545. The Legal Issues in Update 118 memo describes common legal concerns and best practices specific to this policy topic.